

UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS

625 Indiana Avenue, N.W., Suite 900

Washington, D.C. 20004

POSITION VACANCY ANNOUNCEMENT

Announcement No.: 06-05
Issuing Date: 06/28/06
Closing Date: * 07/19/06

Position: Staff Attorney-Advisor

Court Schedule: CS 12/14 (equivalent to GS 12/14; salary range including Washington-Baltimore 2006

Locality Pay is \$65,048 to \$118,828).

THE SELECTEE WILL BE SUBJECT TO A ONE YEAR PROBATIONARY PERIOD

Note: Applicants applying for a 5 or 10 point preference must submit proof of their eligibility, along with their application, for the preference to be considered.

This appointment is made without regard to Title 5 governing appointments in the competitive service. All appointments are excepted service. *All applications must be received by the Court, and not just postmarked, by 5:00 p.m., on 07/19/06.

Area of Consideration: AREA WIDE

Duties and Responsibilities: This is one of seven staff attorney-advisor positions in the Court's Central Legal Staff, which is located in the Office of the Clerk of the Court. The duties and responsibilities of the position are performed under the general supervision of the Senior Staff Attorney-Advisor and include, but are not limited to:

1. Screens appeals and petitions filed with the Court and researches and prepares memoranda of law.
2. Conducts conferences, using mediation techniques, to explore the possibility of settlement or to narrow the issues to be briefed; to settle applications for attorney fees and expenses, and to resolve disputes over the content of the record on appeal.
3. Analyzes case materials and drafts procedural orders for judges and the clerk.
4. Responds to inquiries from judges and others about Court cases.
5. Provides other legal duties, as required.

Qualifying Requirements: Applicants must possess a professional law degree (J.D. or LL.B.) from a law school accredited by the American Bar Association or the Association of American Law Schools, and be a member of the bar of the highest court of any state, the District of Columbia, or a territory, possession, or commonwealth of the United States. In addition, applicants must have two years of post-J.D./LL.B. legal work experience to qualify for grade 12, three years of post-J.D./LL.B. legal work experience to qualify for grade 13, or four years of post-J.D./LL.B. legal work experience to qualify for grade 14. One year must be at, or equivalent to, the next lower grade in the federal service.

Legal Work Experience: Progressively responsible experience in the practice of law, legal research, legal administration, or equivalent experience received after graduation from law school.

Experience in Veteran's Benefits Law and mediation experience would be beneficial.

Educational Substitutions: An LL.M. degree is equivalent to one year of legal work experience.

Instructions for Applying: You may apply by submitting one of the following: OF 612, resume, other written application, or SF 171. Your application must contain all of the information requested on the OF 612. **Additional**

Required Information: In addition to an application or resume, include an OF 306 (Declaration for Federal Employment) and attach a writing sample of not more than 10 pages. Submit your application package to: *Ramona Garcia, U.S. Court of Appeals for Veterans Claims, 625 Indiana Avenue., Suite 900, Washington, DC 20004.* If you need a copy of the OF 612, or the OF 306, go to www.opm.gov (click on "Quick Index" and then on "Forms") or contact Ramona on ext. 1023.

Failure to provide the required information and/or materials may result in your not being considered for employment.

The United States Court of Appeals for Veterans Claims is an equal opportunity employer. All applicants will receive consideration without regard to race, color, age, sex, religion, marital status, national origin, or disability.